

Rawlins County Unified School District # 105
Board of Education Meeting Minutes
6:30 p.m., July 18th, 2022
Rawlins County Elementary Board Room

Board Members Present: Terry Ballard, Megan Rippe, Tim McFee, Jordan Dunker, Amber Timm, David Horinek, Matt Finley

Others Present: Eric Stoddard, Chandler Pettibone, Emily Green, Lacy Sramek, Jeff Samson, Kayla Wombacher, Emily Wahrman, Kati Latulip

23-001 Approval of Agenda

Motion by Tim McFee second by Jordan Dunker to approve the agenda as presented. Motion carried 5-0.

23-002 Open Forum

23-003 Discussion/Action Consent Agenda

Approval of Minutes of the June 20th, 2022 Regular Meeting, June 27th, 2022 Special Meeting
Payment of Claims

Motion by Jordan Dunker second by Terry Ballard to approve the consent agenda items. Motion carried 5-0.

23-004 Discussion/Action Reorganization Appointments:

- a) Superintendent of Schools – Eric Stoddard
- b) Clerk of the Board Emily Green
- c) Deputy Clerk – Chandler Pettibone
- d) Treasurer of Board –Susan McCain
- e) Food Service Representative – Emily Green
- f) Hearing Officer for Lunch Applications – Eric Stoddard
- g) KPERs Designated Agent – Emily Green
- h) Truancy Officers, Prior Enrolled Students – Bldg. Principals
- i) Truancy Officers, Non-Enrolled Students – Eric Stoddard
- j) Section 504 Coordinator – Eric Stoddard
- k) Title VI Coordinator – Eric Stoddard
- l) Title VII Coordinator – Eric Stoddard
- m) Title IX Coordinator – Eric Stoddard
- n) Homeless Coordinator – Eric Stoddard
- o) Freedom of Information Officer – Eric Stoddard
- p) District Custodian of Records – Emily Green
- q) RCHS Custodian of Records – Jeff Samson
- r) RCES Custodian of Records – Lacy Sramek
- s) School Attorney – KASB Legal Department
- t) Petty Cash Limits:
 - i. USD Office \$500 ii. RCHS \$300 iii. RCES \$300
- u) Employee Bonds: i. Clerk \$25,000 ii. Treasurer \$25,000 iii. Superintendent \$25,000
- v) Official Newspaper of Legal Publications: Rawlins County Square Deal
- w) Designating The Bank as the official depository of funds for the district.
- x) Adoption of 1,116 Hour Calendar
- y) Adopt GAAP Waiver Resolution
- z) Adopt Mileage Payment Amount at the state rate of \$0.585

- a1) Adopt an early payment request policy per K.S.A 12-105b(e) and designate the clerk to make such payments
- a2) Designate building principals and secretaries to be responsible for gate receipts following K.S.A. 72-8202d
- a3) Designate March 10, 2023 and April 10, 2023 as inclement weather make-up days.
- a4) Insurance coverage- Herndon Insurance Agency, agents for EMC Insurance

Motion by Terry Ballard second by Jordan Dunker to approve the reorganization of appointments as presented. Motion carried 5-0.

David Horinek arrived at the meeting at 6:45pm.

23-005 Discussion/Action Appointment of NKESC Board Representative

Motion by Jordan Dunker second by David Horinek to nominate Tim McFee as the NKESC Board Representative for USD 105. Motion carried 6-0.

23-006 Discussion/Action Appointment of Northwest Tech Board Representative

Motion by Tim McFee second by David Horinek to nominate Jordan Dunker as the Northwest Tech Board Representative for USD 105. Motion carried 6-0.

23-007 Discussion/Action RCHS Vocal Program

Motion by Jordan Dunker second by Terry Ballard to approve the funds for the RCHS vocal program for the request of purchase of new consort uniforms, the national anthem project and meals and transportation for the 2022-2023 Branson trip. Motion carried 6-0.

23-008 Discussion/Action Approval of God's Little Saints Transportation Request

Motion by Terry Ballard second by Tim McFee to approve the God's Little Saints transportation request. Motion carried 6-0.

23-009 Discussion First Reading Student/Staff Technology Policy

Chandler Pettibone was in attendance to discuss updating Student Technology Policy and introducing a policy for staff. This was a first reading, no action taken.

23-010 Discussion/Action Policy Second Reading

Motion by Terry Ballard second by Jordan Dunker to approve the guidelines for public comment and put into policy. Motion carried 5-1 (D. Horinek cast a no vote)

Maintenance Director Job Description: first reading

23-011 Discussion/Action of USD 105 Facilities

Discussion regarding concrete pad for fuel tanks and RCHS locker room and auditorium ceiling, no action taken.

Matt Finley arrived at the meeting at 7:20pm.

23-012 Discussion/Action Preliminary Budget Figures

Mr. Stoddard discussed preliminary budget figures and process of exceeding the revenue neutral rate

Motion by Tim McFee second by Matt Finley to approve exceeding the revenue neutral rate for the 2022-2023 school year. Motion carried 7-0.

23-013 Administrator Reports

Superintendent:

- Discussed budget hearing and revenue neutral rate hearing
- Transit van that was on order has been canceled due to Ford not making them anymore
- Discussed and showed the new BOE shared drive

High School Principal:

- Summer staff is getting the building and grounds ready for the upcoming school year
- Discussed putting together a maintenance to-do list for the high school building and grounds

Elementary Principal:

- Core Communities will have a table set up at enrollment
- Fort Wallace Museum reached out and have invited the students back for the 2022-2023 school year
- Summer staff is getting the classroom and facilities cleaned and ready to for the school year
- Discussed inservice trainings

23-014 Executive Session

a. Non-Elected Personnel-Hires, Resignations, Retirements, Transfers

Motion by Matt Finley second by Tim McFee to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 15 minutes and return to open session at 8:12 p.m. Executive session shall include the board (excluding T. Ballard) and administration. Motion carried 6-0.

Terry Ballard stepped out of executive session for conflict of interest.

The board came out of executive session at 8:12 p.m.

Motion by Matt Finley second by Tim McFee to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 15 minutes and return to open session at 8:28 p.m. Executive session shall include the board and administration. Motion carried 7-0.

The board returned to open session at 8:28 p.m.

Motion by Jordan Dunker second by Terry Ballard to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 5 minutes and return to open session at 8:35 p.m. Executive session shall include the board, administration and Emily Wahrman. Motion carried 7-0.

The board returned to open session at 8:35 p.m.

Motion by Jordan Dunker second by Terry Ballard to take a 5-minute recess and return to open session at 8:42pm. Motion carried 7-0.

The board returned to open session at 8:42 p.m.

Motion by David Horinek second by Tim McFee to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 5 minutes and return to open session at 8:47 p.m. Executive session shall include the board and administration. Motion carried 7-0.

The board returned to open session at 8:47 p.m.

b. Administrative Staff Salaries

Motion by Matt Finley second by Jordan Dunker to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 10 minutes and return to open session at 9:02 p.m. Executive session shall include the board. Motion carried 7-0.

The board returned to open session at 9:02 p.m.

Motion by Matt Finley second by Amber Timm to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 10 minutes and return to open session at 9:14 p.m. Executive session shall include the board. Motion carried 6-1 (T. Ballard cast a no vote).

The board returned to open session at 9:14 p.m.

23-015 Action on Executive Session

a. Approval of any Hires, Resignations, Retirements, Transfers

Motion by David Horinek second by Amber Timm to approve the hiring of Rob Beckman as USD 105 Maintenance Director, Mike Lankas as RCHS Assistant Football Coach, Mathew Withington as RCHS Assistant Football Coach, Jill Niermeier as RCHS Cheer Co-Sponsor and accept the resignation of Rhonda Higley as RCHS Cheer Sponsor and Matt Green as RCHS Assistant Football Coach with great appreciation for their service. Motion carried 6-0. (T. Ballard not present due to conflict of interest)

Motion by Terry Ballard second by Jordan Dunker to employee Emily Wahrman as a USD 105 employee at \$20/hour with a cap of 750 hours per year. Motion carried 5-2 (M. Rippe, M. Finley abstained).

b. Approval of 2022-23 Administrative Staff Salaries

Motion by Matt Finley second by David Horinek to adjust the superintendent salary to \$94,000. Motion carried 4-3 (T. Ballard, A. Timm, J. Dunker cast no votes).

23-016 Adjournment

Motion by Matt Finley second by Amber Timm to adjourn the meeting. Motion carried 7-0.

Emily Green
Board Clerk